

IBH1 ENGLISH B

TOPIC: HEALTH

WRITING TASK ANALYSIS

Written Production : Official Report (Paper 2 A) (400 words) Written Productive Skills Rubric

You are a youth member of the governing party in an Anglophone country. You have been asked to prepare a short, official report on the health of young people in your country and to recommend what policies the government should adopt to promote the health of young people.

Write your final draft in your writing journal. I suggest that you work in groups of 3-4 while you collect information through online reading.. However, **you must write the report yourself.**

1. PURPOSE

- report
- recommend

2. AUDIENCE

- governing party

3. TEXT TYPE

- short official report – text conventions used

4. KEY WORDS

- “the health of young people in your country”
- “recommend what policies the government should adopt to promote the health of young people”

KEY SKILL

Use the key words in your introduction

Example

This report **examines** *the health of young people in Australia* and **recommends** the key actions the government should take *to improve their health*. The key findings are ----- . It is recommended that -----